

# RECORD OF PROCEEDINGS

- 1 -

## BOWLING GREEN TOWNSHIP

### BOARD OF TRUSTEES

Held: January 31, 2012

Bowling Green Township Board of trustees opened this regular meeting at 7pm with roll call. All trustees and Fiscal Officer (FO) were present.

**VISITORS:** Dennis Allison, Ed Monroe, Mike Field, Daniel Coffman, Ron Duval, Jim Watkins, Barb Selegue, Vickie Fogarty, Nancy Chorpenning, Dee Krier, Will Kern, Harold Wiseman, Charles Coble, David Skinner, Donnie Uffner, Jim Jenkins, Sally Bryan, Adam Younkins, Patricia Wess, Bob Wess, Patty Volland.

**GUEST SPEAKER** Dan Coffman, county commissioner candidate was present share some information about himself and answer questions. He is running as a democrat. He is a former service director for the city of Newark.

Mike Wilson, Licking Township Fire Chief was present to ask the trustees to sign a grant that he is applying for on behalf of the fire department and the township. He also gave the trustees a report on runs and accomplishments from 2011. He is applying for a grant for 3 air packs which is \$15000. This is a co-op grant for townships or municipality of 25000 people or less who share the same fire department. Trustee Chorpenning made a motion to support and sign co-op grant application for 3 air packs at \$15000 Trustee Hupp seconded the motion. Roll call vote: Hupp yes, VanBuren yes, Chorpenning yes. Chief Wilson also stressed how important it is to have addresses clearly marked on mailboxes so the fire departments can easily find you if you need them. The fire department sells address signs for \$10. Form will be on the website.

Trustee Chorpenning said there were a couple of things that were not taken care of at the organizational meeting. The December meeting day falls on Christmas this year. Trustee Chorpenning made a motion to have the December monthly meeting on December 18. Motion seconded by Trustee Hupp. Roll call vote: Hupp yes, VanBuren yes, Chorpenning yes.

Trustee Chorpenning feels that the way resolutions are recorded isn't working because a specific resolution that might have been made in the past cannot always be located. Trustee Chorpenning prepared and read into the record a resolution as to how resolutions will be recorded in the future. Trustee Hupp would like to table the resolution until the next meeting. Full resolution on record with FO.

Trustee Chorpenning asked if the new employee have had background checks as done in previous years. Trustee Chorpenning said that Trustee VanBuren brought up at the last meeting about drug testing. Trustee Chorpenning agrees that it should be looked into having this done for all employees. This will be discussed at the next meeting.

Trustee Chorpenning said the list of people that can purchase things at Lowes needs to be updated.

### **CORRESPONDANCE**

FO received email from Jack Hedges stating he is interested in being on the appeals board. Insurance renewal is with Don still on it and not Jeff. There is a 4% decrease in cost. Anthem is changing their insurance policies and the one the twp has had in the past is no longer available. This would not be considered an in term change because it isn't a change the township is requesting, it is just happening because of changes in the insurance. Notice from Paul Scanlan. Appeals board met to review a request for a variance of the 5 acre lots size from Chris Renzi. The lot split was approved. Letter from County Commissioners about 911 consolidation. Printed out inventory, didn't print very well. Trustee Chorpenning said the most current filed with the county was the one he did in 2009. There are several issues with the inventory and would like the other trustees to look it over and will discuss at next meeting. FO had notice the fire levy passed. Notice from County recorder's office about fees. Mileage certification, it is at 23.77. Trustee

# RECORD OF PROCEEDINGS

- 2 -

## BOWLING GREEN TOWNSHIP

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Held: January 31, 2012

Chorpenning made a motion to accept the ODOT mileage certification. Motion seconded by Hupp. Roll call vote: Hupp yes, VanBuren yes, Chorpenning yes. District 17 Integrating committee needs board members. This is the committee that votes on the Issue II grants.

Trustee Chorpenning info from prosecutor about the trash situation and other open files. He will be attending OTA conference and will take care of the required HB9 training. He will also be volunteering to be the sergeant in arms. He talked to Insurance agent, John Parker, about credit of up to \$300 for being proactive in lowering our liability. He also discussed with him about being in compliance as far as reflective jackets for the employees and trustees. Trustee Chorpenning said we need to look into making sure everyone is safe. Trustee Chorpenning said several residents are interested in signing up to be on call employees. He asked the FO as far as workers comp, is there any added expense in having additional employees. FO stated workers comp charges are based on salary on number of employees. Trustee Hupp feels there are enough workers at this time. Trustee Chorpenning said the residents interested, if present, can speak during public comment time. Minutes from County twp association meeting. Has information about sign compliance. He also attended a webinar which had important information about grant writing. Call from contact at Big O asking what the board will do about CMI still collecting trash. He told him when the trustees meetings. He would like inventory to remain on agenda until everything is taken care of.

### REPORTS

SAFETY Sean Buchanan will remain the fire inspector and can be reached at 787-2469.

Trustee Chorpenning said there are signs that need installed, brackets need to be ordered.

Trustee Chorpenning asked if there were any keys out there. Trustee Hupp said he collected all of the keys.

Trustee Chorpenning mentioned the culvert situation at the end of Cooperider RD. He would like the history on the culvert and need to review the twp culvert policy.

Trustee Chorpenning made a motion that all future purchases for any replacement road signs in the township shall be signage installed with High Intensity Prismatic reflective sheeting signs. This will meet ASTM type III and ASTM type IV specifications. The Board of trustees will keep an accurate inventory of all installed signs. The inventory will include the sign location, date of replacement installations, name of installer, sign description, sign size and sign material. Trustee Hupp seconded the motion. Roll call vote: Hupp yes, VanBuren yes, Chorpenning yes.

ZONING INSPECTOR She had no permits. The case involving the house that was hit by the Big O truck has been settled. It is now the responsibility of the property owner to have the house removed. The attorneys would like to meet with Trustee Hupp discuss the removal of the house. There is a junk yard on Midland Oil and a potential junk yard on open woods. Trustees discussed setting date for junk car meeting to review files. Trustee Chorpenning would like to look into the open case file on the junk car situation. The board will be on February 14 at 7pm.

Appeals Board Patty Volland said she was placed on the appeals board when he husband passed away. FO suggested just putting her on the board. Trustee Chorpenning asked if the FO had checked to see if she was put on the board. FO said she was not. Other residents interested. John Rodman is on the board but no longer wants to be on the board. Lee Rathburn would like to continue to be on the board. Dave Skinner would also like to be involved on the board. Trustee Chorpenning said that Shirley Haines is interested in being an alternate. This will be further discussed at the next meeting. Trustee Chorpenning said the last variance application was not

# RECORD OF PROCEEDINGS

- 3 -

## BOWLING GREEN TOWNSHIP

### BOARD OF TRUSTEES

Held: January 31, 2012

handled properly and would like to know how this will improve in the future. FO said zoning inspector will give the appeals board chair the application directly and give the FO a copy. Trustee Chorpenning would also like to have the variance application process put on the website so residents know what to expect. Trustee Chorpenning and FO will write something up and review at next meeting. Trustee Chorpenning asked why the zoning inspector's cell phone number isn't on the website if the township is paying for the cell phone. Zoning inspector uses the phone while she is out on calls if she needs it.

Comprehensive Plan Committee Patty Volland reported that the committee had their regular monthly meeting. Their next meeting is Feb 15. They will be finishing the map and starting with final public hearings. There are some issues that were gathered from the surveys that they will be presenting to the board of trustees for discussion. Patty asked FO if the ad needs to be rerun. FO will run another legal notice.

PARK COMMITTEE Trustee Chorpenning stated the park committee is in limbo right now due to the board president being removed from the board. Trustee Chorpenning move to rescind previous motion to remove Barb Wiseman. Trustee Hupp seconded the motion for further discussion. Trustee VanBuren said before the park committee started, the community worked together and got things done without any fighting. The park committee won't volunteer to even mow the park. Don and Jack had to clean the building after people used it. Trustee Hupp asked who else is on the park committee. Trustee Chorpenning shared the history of the park committee. Trustee Chorpenning said he was on the board. Trustee VanBuren asked what Trustee Chorpenning did for the park committee in the last 2 yrs. He said he played a supportive role. Trustee Hupp said that he hasn't seen the park committee hasn't done very much in the last couple of yrs. Robin Farmer, Jeff Baird, Heather Frazier, Barb Wiseman are still on the board. Trustee Hupp would like to talk to Barb before he votes to reinstate her. Trustee Hupp tabled the motion. Trustee Hupp would like to know how to get more people involved. Trustee Chorpenning said the trustees let them need to do their own thing. He feels that there needs to be a better environment before anyone new will join the park committee. Trustee Chorpenning moved to reinstate Barb Wiseman tonight. Trustee Hupp said he wants to talk to her first.

### UNFINISHED BUSINESS

Trustee Chorpenning received information from the assistant prosecutor, Alice Bond, about the trash. He suggests that the whole board meet with legal counsel to discuss the situation. Trustee Hupp will talk to her and see what she advises them to do.

There are other files open with the prosecutor's office.

Trustee Hupp said Trustee VanBuren finished the brackets for the swings and he installed them. Trustee Hupp asked if there was a motion to buy a porch swing. There was no motion made for purchasing a swing. Trustee Chorpenning said he would like to look at the situation before he suggests anything and would like to hear what the park committee would like to do.

Trustee Hupp said he talked to the asst prosecutor about the problem the Wess' are having with their neighbors shooting and then talked to the Wess. The township doesn't have a noise ordinance and will have to try something else. Mrs. Wess said that she doesn't care if they target shoot but what she cares about is someone shooting into her property.

Trustee Chorpenning said there were a couple of issues that were brought up at the organizational meeting. Don Watkins was present and made some comments about things that happened during the election and said there would be a hearing. There was a hearing in

**RECORD OF PROCEEDINGS**  
**BOWLING GREEN TOWNSHIP**  
**BOARD OF TRUSTEES**

**- 4 -**

Held: January 31, 2012

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Columbus and the committee found there was no probable cause or violation and dismissed the complaint.

Trustee Hupp said there were some concerns about guns being sold in the community building. He talked to the prosecutor and she said there is no law against having firearms in a government building but there cannot be any concealed weapons.

**PUBLIC COMMENT**

Patty Wess asked about the job openings and whether they openings were posted. Trustee Hupp said they were not posted. Her husband would like to have been considered for the position but didn't know anything about it. Trustee Hupp didn't know that Mr. Wess was interested in working for the township and that they needed to hire someone so they would have help in case of snow storm. Mrs. Wess asked if these workers were employed on January 22 because she was driving down Rankin and it was a sheet of ice. She would like to know if they were working then because there was nothing on the road. Trustee Hupp said that he had been out all that weekend and he put stuff on the roads.

Dave Skinner apologized for speaking out of turn and would like to know if it's possible to have public comment period earlier in the meeting so the public can have more input. Trustee Hupp said he doesn't have a problem with comments from the public that pertain to the business on the table but he doesn't want things to get out of hand.

Ron Duval said sometimes by the time they get to speak, they forget what they wanted to say. The park was started over 30 yrs ago and everyone knows who started and helped with it. Now all of a sudden it's all about Barb and the park committee. It shouldn't be that way because it's about Bowling Green Township and the community.

Barb Selegue would like to know if the trustees can talk to each other outside the meetings because it looks like they are getting blindsided by information that could have been shared before the meeting. Trustee Hupp business cannot be handled outside of a meeting. Trustee Chorpenning said day to day functions can be handled outside of a meeting.

Jim Watkins asked why Trustee Chorpenning is so rude to people who have questions or comments. He also asked why Trustee Chorpenning didn't work on the playground if he was on the park committee.

Sally Bryan asked if the trustees could have an executive session prior to the meeting and get everything ironed out before the public meeting begins. Trustee Chorpenning said there are only certain reasons why they can have executive session and that isn't one of the reasons. She also stated that the park committee was started because some people didn't like the way things were being done. The president of that board was elected from the volunteers. She asked after that if there would be a committee report given at the township meetings and she says there has never been a report given. Trustee Chorpenning said he disagrees because Barb has some really good records. Sally says the records have not been reported. Trustee Chorpenning will make sure reporting will be done.

Jim Jenkins said he has never bought anything at Lowes except for a couple of gallons of paint. Trustee Chorpenning said that his name was mentioned because his name is on the Lowes account.

Will Kern said that the employee situation could have been avoided if the residents knew there was an opening and they could have a list of available people. Trustee Hupp said if they did that then there would be complaints about who worked and who didn't. Mr. Kern said there

**RECORD OF PROCEEDINGS**  
**BOWLING GREEN TOWNSHIP**  
**BOARD OF TRUSTEES**

Held: January 31, 2012

needs to be some policies put into place to set up some guidelines on employees. Mr. Kern said the mowing stopped because of the liability issue. FO said that wasn't an issue, it was cleared.

Adam Younkins just moved in and asked the trustees to introduce themselves.

Ed Monroe would like to thank Trustee Hupp and VanBuren for snow removal. Trustee Hupp said Trustee Chorpenning has been out a couple times too.

Mike Fields said there should be signs posted with trustee contact info so residents know who to contact. Trustee Hupp said with the change of trustees, a new sign hasn't been made but he will work on it.

Father of family who owned house hit by trash truck would like to know what the appeals process is and what he needs to do to apply for a variance. Trustee Hupp said he can talk to the zoning inspector about that.

Patty Volland asked if the website was down. FO said that it isn't down, she was on it today. Patty asked about doing something with the bathroom. Trustee Hupp said they will look into making it better. She would like to know if the appeals board is legal since they haven't had a meeting in 3 yrs and they are supposed to have a meeting every year. Trustee Chorpenning said he contacted the prosecutor and she said a board member must contact her themselves to get any advice.

Bob Wess said he is giving his 3 minutes to his wife. She has information about property owners signing gas leases thru a group of lawyers. If there are enough people interested, the lawyers are willing to have a meeting with everyone.

Yetta Paeltz would like to see things handled better at meetings. People shouldn't be able to call people liars in the middle of meetings. Also, she would like to see the meetings being held at the community building because of the amount of people that are coming to the meetings. Patty Volland said the other building is very cold and loud.

Dave Skinner asked what he needs to be to be on the zoning board. FO said his name is on the list.

Dee Krier said it was nice to see the meeting announced on the sign out front.

Donnie Uffner said he would be interested in working for the township. Trustee Hupp said they have enough workers right now but if they need someone they will keep him in mind. Trustee Chorpenning said he has an example of a personal policy and that they should review the issue at the next meeting.

Dee Krier would like to know why Trustee Chorpenning has information that the other 2 trustees don't have.

Trustee VanBuren made a motion to pay the bills; sign purchase orders and blanket certificates, and the bank statement. Trustee Hupp seconded the motion. Motion Carried. It is lawfully certified that the amount \$6,715.80 is lawfully appropriated to pay the bills by the fiscal officer.

number	date	amount	payee
3911	1/29/2012	\$166.88	Thomas Lumbertown-supplies
3912	1/29/2012	\$1,130.00	Cargill-Salt contract
3913	1/29/2012	\$366.00	Auditor of State-UAN fees
3914	1/29/2012	\$48.00	LICKING COUNTY TREASURER-prop tax
3915	1/29/2012	\$1,715.42	Pleasant Valley Limestone-Limestone
3916	1/29/2012	\$207.51	Delta Dental-ins
3917	1/29/2012	\$229.60	ELM Recycling Co.-asphalt grindings

**RECORD OF PROCEEDINGS**  
**BOWLING GREEN TOWNSHIP**  
**BOARD OF TRUSTEES**

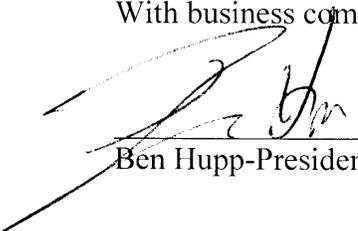
Held: January 31, 2012

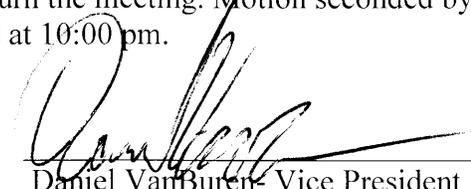
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3918	1/29/2012	\$622.37	BENJAMIN C. HUPP	Payroll
3919	1/29/2012	\$620.93	DANIEL NELSON VANBUREN	Payroll
3920	1/29/2012	\$889.61	Jennie Duval	Payroll
3921	1/29/2012	\$623.08	JEFFERY DEE CHORPENNING	Payroll
3922	1/30/2012	\$96.40	JIMMY D. HICKS	Payroll
		\$6,715.80		

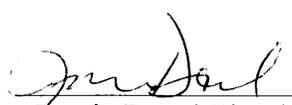
Jim Jenkins said that he didn't quit. Trustee Hupp said Jim told him he was done if Don and Jack were done. Trustee Hupp said he can still work if he wants to.

Trustee Hupp made a motion to adjourn the meeting. Motion seconded by Chorpenning. With business complete the board adjourned at 10:00 pm.

  
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Ben Hupp-President

  
\_\_\_\_\_  
Daniel VanBuren- Vice President

\_\_\_\_\_  
Jeff Chorpenning- Trustee

  
\_\_\_\_\_  
Jennie Duval-Fiscal Officer